

Vocational training in Germany (Ausbildung)

Lawyer's assistant (Rechtsanwaltsfachangestellter/Rechtsanwaltsfachangestellte)

Rechtsanwaltsfachangestellter / Rechtsanwaltsfachangestellte

You support lawyers in a law firm: case files, deadlines, client contact and fees. A 3-year training, in a legal occupation without being a lawyer.

- **Welcome** Receive the firm's clients, inform them and organise appointments and meetings
- **Follow files** Keep case files, monitor deadlines and prepare civil procedure documents and letters
- **Calculate** Draw up fees and court costs, manage payments and the accounts of each case



LEVEL	DURATION	GERMAN	PAY DURING TRAINING
Baccalaureate required	3 years 36 months	B2 required level	Paid throughout the training

We are by your side from day one until you arrive in Germany.

GERMANY

+49 (0) 7033 694 18 80

CAMEROON

+237 622 20 81 64

Douala office : Rond-point Maetur Bonamoussadi – Nice Cream building (4th floor), opposite the COGENI hardware store, Douala, Cameroon